



<b>Title of Position:</b>	Senior Graphic Designer
<b>Hiring Manager:</b>	Director, Art
<b>Recruiter:</b>	Operations Functions Generalist, Human Resources
<b>Date Posted:</b>	March 16, 2011
<b>Send Application to:</b>	hr@utchinese.org Portfolio must be sent along with the application to the above email address for consideration

UTChinese Magazine is a leading not-for-profit Chinese student organization in Canada. Founded in Summer 2006 and based at the University of Toronto, our Mission is “to build the best platform for students to interact and to express themselves in relation to ideas, arts and culture, as well as to create the best value for their lives, their academic endeavors and their future careers”.

We are searching for enthusiastic, energetic, bold and decisive team players as Senior Designers to our Art Department. The objective of this exciting and rewarding role is to create original design solutions for our organization. The minimum work load is eight (8) hours per month.

### **Main Responsibilities**

- Collaborate with and mentor Art Department team members
- Create layouts of UTChinese publications
- Design advertisements for sponsors
- Design marketing materials for UTChinese events
- Design graphics for UTChinese website and BBS
- Participate in *ad hoc* requests supporting departmental and organizational activities

### **Requirements**

- One or more years of experience in drawing
- Knowledge and one or more years of experience in graphic design with preference given to individuals with magazine layout experience
- Demonstrated creativity
- Attention to detail
- Excellent communication, interpersonal, time management and team work skills
- Willingness to work with Adobe CS3+ environment
- Proficiency in Adobe InDesign, Adobe Photoshop and Adobe Illustrator
- Knowledge of art history and sense of current trends in design is a strong asset
- Knowledge of Adobe Fireworks, Adobe Flash or CorelDRAW is an asset
- Demonstrated ability to manage confidentiality is important because some of the information and projects can be highly sensitive