



Title of Position:	Photographer
Hiring Manager:	Vice-President, Operations
Recruiter:	Operations Functions Generalist, Human Resources
Date Posted:	March 16, 2011
Send Application to:	hr@utchinese.org Portfolio must be sent along with the application to the above email address for consideration

UTChinese Magazine is a leading not-for-profit Chinese student organization in Canada. Founded in Summer 2006 and based at the University of Toronto, our Mission is “to build the best platform for students to interact and to express themselves in relation to ideas, arts and culture, as well as to create the best value for their lives, their academic endeavors and their future careers”.

We are searching for enthusiastic, energetic, bold and decisive team players as Photographers to our Art Department. The objective of this exciting and rewarding role is to produce high quality photos for our organization. The minimum work load is eight (8) hours per month.

Main Responsibilities

- Work closely with editors and journalists, produce photos for articles published on *UTChinese* or *WhoCares?* magazines
- Work closely with Sponsorship Department, produce photos for advertisement design
- Produce photos at UTChinese external or internal events
- Participate in *ad hoc* requests supporting departmental and organizational activities

Requirements

- Knowledge and experience in photography with preference given to individuals with proficiency in Adobe Photoshop
- Access to, and experience with digital single-lens reflex (DSLR) camera
- Excellent communication, interpersonal, time management and team work skills
- Willingness to work with Adobe CS3 environment
- Experience in magazine pages layout is a strong asset
- Training in fine art and photography is a strong asset
- Knowledge of art history and sense of current trends in design is an asset
- Demonstrated ability to manage confidentiality